**Schedule Considerations**

Implemented: February 2018
Revised/Reviewed:

**Orientation: July / August**
- Scheduled ridealongs w faculty toward goal of clearance to ride independently
- Clinical shifts and orientations
- Orientation to EMS and introductions: Christian NE, Central County Dispatch, West County, St Louis Fire
- EMD / EVOC

**On-Call**
One fellow should be scheduled as on call at all times - see Field Time Expectation Policy.

**Weekly**
- Tuesday morning 7a-noon is resident conference (optional but encouraged), EMS scholar presentations (required unless extenuating circumstances)
- Wednesday is generally the “day off” for fellows. This will vary based on courses, and in July during orientation.
- Thursday:
  - Faculty meeting monthly
- Friday:
  - morning from 9a-noon is conference
  - monthly 8a-9a section faculty meeting. Fellows invited starting at 820a
  - complete duty hours and procedure logs

**Anticipated weekly obligations** (See also Field Time Expectations Policy):

<table>
<thead>
<tr>
<th>Hours/week</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Clinical ED shift</td>
</tr>
<tr>
<td>24+</td>
<td>Field time</td>
</tr>
<tr>
<td>3</td>
<td>Fellowship conference</td>
</tr>
<tr>
<td>2-4</td>
<td>Education (this is you prepping or teaching class, expect 6-8 hrs/prep for each hour of presentation if you do a good job)</td>
</tr>
<tr>
<td>4-8</td>
<td>Scholarly activity / research: i.e., blogs, podcast prep, article writing / review, IRB work, data processing, meetings with faculty</td>
</tr>
<tr>
<td>4-8</td>
<td>Reading: textbook, journals – pertinent to EMS core content, current literature</td>
</tr>
<tr>
<td>4</td>
<td>Meetings: preparation for or attendance of agency / EMS meetings, such as SAC, East Region EMS, agency medical director or QI meetings, provider discipline, sentinel event, TCD meetings, faculty meetings</td>
</tr>
<tr>
<td>56-64 hr</td>
<td>Total</td>
</tr>
</tbody>
</table>

Regarding day-to-day activities in addition to your clinical shifts, we expect that you will engage in at least the following MINIMUMS in addition to your didactic and reading time and any courses you are already enrolled in:

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**Washington University EMS Fellowship Program Manual**
You should anticipate 60-80 hrs/week of fellowship activities, likely toward the higher end, but in keeping with Duty Hour requirements.

**External didactics**

Some external didactics are included in the curriculum because they offer additional opportunities outside the weekly conference schedule. Some of these are:

a. USAR: dates on Google calendar
b. Tactical training: dates on Google calendar – must attend and document as noted in Field Time Expectations
c. EMD course: TBD
d. ICS: TBD
e. CONTOMS: TBD
f. FEMA / CDP courses
g. NREMT item writing
h. Medical Directors Course

When you travel or attend specific courses, these will limit your ability to participate in the weekly activities noted, and you should plan ahead to assure that you are meeting your activity requirements. These will be assessed quarterly as part of your evaluations to assure you are having adequate field exposure and meeting these benchmarks.

The fellows will be expected to provide the Program Director and Program Coordinator with the fellow on-call schedule for all days except weekly scheduled days off no later than the last day preceding each calendar month, and enter it on Google calendar.

**Potential travel calendar 2018-19:** this is a rough approximation of potential / known events, but is not all-inclusive.

**July/Aug:** EVOC – western MO
EMD
ICS
September NREMT item writing - Columbus
October IronMan - Kona Hawaii
November
December NREMT Fellowship meeting – Atlanta
CONTOMS – Florida

**January** NAEMSP – Austin
February Eagles - Dallas
March NAEMT/NAEMSP EMS on the Hill--DC
April
May
June graduation

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